

## FOD Digital Inclusion Collaboration project- Project Pilot Expression of Interest

Pilot Project Name: Camphill Village Trust Pilot Project

Please complete the below document to provide background details to support your EOI.

No	Question
1	<p><u>Values</u></p> <p>Please tell us how the proposed pilot project aligns with the project's values?</p> <p><u>Project Values</u></p> <ul style="list-style-type: none"><li>• Collaboration</li><li>• Co-production</li><li>• Lived Experience</li><li>• Inclusivity</li><li>• Accessibility</li></ul>
<p><b>Your answer:</b></p> <p>We are working collaboratively and plan to run a digital inclusion pilot project at Camphill.</p> <p>This involves collaborative working with Camphill Village Trust (Janet), The Shalom Network (Miriam), &amp; FVAF. We plan to run a regular weekly workshop, 1.5 hours in length finishing with a drink and review/feedback, with 2 small groups of people with lived experience each attending once a fortnight. These workshops will be held at the Camphill site in Newnham, in an accessible venue.</p> <p>Each group will have between 5 people who have similar digital abilities, with the aim that we can better target the learning for those individuals. We have kept the groups smaller to allow for more individualised teaching time, with the aim of providing 1-1 support in their learning.</p> <p>We plan on working together to plan, develop teaching content and deliver the workshop content. The content will be built around what the group is wanting to learn. We have used a mapping exercise to establish what skills people need to learn and develop.</p> <p>We aim to have 2 volunteers involved each week who have lived experience and can support those who are learning. We plan to meet with them before the start of the workshops to outline what will be involved, providing training where needed and will have another review of support during the 6 month delivery of the workshops.</p> <p>We also hope to be able to offer an Online Safety workshop during the pilot project, that will be delivered by WEA or someone similar. This would involve booking one of their tutors to deliver the session. This will offer another organisation to input into this project.</p> <p>We plan to run workshops with two different groups (each group meeting fortnightly). There are 9 workshops planned for each group and a joint group session to cover Online Safety. We have allowed lag time for the Christmas break and for the unexpected need to push a workshop back a week.</p> <p>We are looking to purchase 5 sets of equipment (inc; Laptop, Webcam, external keyboard &amp; mouse, headset and laptop bag) along with 2 computer monitors and Assistive technology software &amp; Microsoft 365 licences. We have one person in the group with a visual impairment and others who are either unable to read or have limited reading ability, so we are tailoring the equipment to meet their needs.</p>	

2	<p><b><u>Innovation</u></b></p> <p><b>Please describe how the proposed pilot project displays innovation that benefits the individual / target audience, resulting in increased digital inclusion?</b></p>
<p><b>Your answer:</b></p> <p>The workshops will be designed to accommodate the skills and the needs of the group. Keeping the groups smaller will enable more targeted learning opportunities.</p> <p>The teaching content will be pre planned and put into an easy read format for people to work through the content at their pace. This information is then available for the individuals to take away and use to refresh their learning and practice at home. They will be encouraged to build up a file of their learning, that they can keep and refer to later.</p> <p>The content will be tailored to the needs of the people in the group and pitched at their level of experiences and knowledge of digital technology.</p> <p>We also plan on giving people some practical homework to do between the sessions, so that they can apply the learning into their home environments.</p> <p>The content for the sessions will include:</p> <ul style="list-style-type: none"> <li>• How to use a laptop, how to create a folder and save work.</li> <li>• How to type</li> <li>• Social Media</li> <li>• PowerPoint</li> <li>• Emails</li> <li>• Zoom/Video Calling</li> </ul> <p>Each individual will have a learning log and this will be updated at the end of each session.</p>	
3	<p><b><u>Coproduction and Reach of Pilot Project</u></b></p> <p><b>Describe how the project design and or delivery of project will involve people with “lived experience”?</b></p> <p><b>How does the project reach (or could potential reach) target audiences?</b></p> <p><b>(target ‘lived experience’ audience)</b></p> <ul style="list-style-type: none"> <li>• Learning Disabilities/ Additional Needs</li> <li>• Physical Disabilities</li> <li>• Sensory Disabilities</li> <li>• Mental Health/ Wellbeing</li> <li>• People who are Neurodiverse</li> <li>• Children &amp; Young People that may experience any of the above</li> </ul>
<p><b>Your answer:</b></p> <p>The plan is for people with lived experience to be able to input into the designing of the content and the delivery of the workshops. One person has already been involved in the discussion for putting this EOI together. They plan on volunteering in one of the fortnightly groups.</p> <p>We also have 2 other volunteers with lived experience who will be involved in the delivery of the workshops on a weekly basis.</p>	

The aim is to also increase and develop the volunteer's knowledge and experience of supporting people in a learning environment. Growing their own self confidence and self esteem.

The two groups consist of people with a variety of lived experience, including additional needs, sight loss, and mental health conditions.

**Please use the table below to indicate your intended reach.**

<u>Lived Experience Group</u>	<b>Co-design involvement</b>	<b>Access to project</b>	<b>Potential Access after pilot</b>
Learning Disabilities/ Additional Needs	3	10	The teaching content will be in an easy read format and available after the project finishes for other people to use
Physical Disabilities			
Sensory Disabilities		1	
Mental Health/ Wellbeing		4	
Children & Young People People who are neurodiverse People who are unable to read & write	2		

**Ability to deliver within the project timelines**

- 4 Does the project have the ability to be delivered within the 6-month project timeline?  
Are there contingencies plans in place in the event of project delays?**

*N.B. This section will be scored in conjunction with the detail provided in the EOI Project Charter.*

**Your answer:**

We plan for the project to be delivered within the 6month timeline.

Our plan is to run workshops with two different groups (each group meeting fortnightly). There are 10 workshops planned for each group totalling 20 weeks of input. We have allowed lag time for the Christmas break and for the unexpected need to push a workshop back a week. If we are successful in getting this funding, we aim to start the workshops on October 11<sup>th</sup> 2023.

We also plan to involve a third team member in the weekly session. This will help greatly with being able to offer 1-1 support and will provide back up if Miriam or Janet where not able to be there for a session.

2 people with lived experience have offered to volunteer on a weekly basis with the workshops. This will enable them to gain more experience, develop their skills in helping other people and increase the knowledge basis.

5	<p><b><u>Success Measures</u></b></p> <p><b>Does the pilot project have bespoke systems and processes in place to capture success measures of the project for future evaluation?</b></p> <p><b>Barnwood Evaluation measures</b></p> <ul style="list-style-type: none"> <li>• How your project has <b>benefited</b> disabled people and people with mental health conditions.</li> <li>• How disabled people and people with mental health conditions have been <b>involved</b> in the planning, delivery and/or evaluation of your project.</li> <li>• How you have made your projects <b>accessible</b> to a wide range of people.</li> <li>• How you have considered the <b>sustainability</b> of your project beyond the life of the funding.</li> </ul> <p><b>Numeria Data</b></p> <ul style="list-style-type: none"> <li>• How many disabled people and people with mental health conditions were involved in co-producing the work (e.g. involved in designing, planning and/or delivering the work)</li> <li>• How many disabled people and people with mental health conditions took part in/accessed the activities or services you delivered (e.g. the number of people who attended workshops you delivered or accessed a service you provided)</li> </ul> <p><b>Please describe the specific measures you will put in place.</b></p>
	<p><b>Your answer:</b></p> <p>We will be involving:</p> <p>3 people in co-designing the project.  10 people will access the project to learn new digital skills  1 person has sensory disabilities.  2 people cannot read at all and will learn to use assistive technology.  4 people have mental health needs.  2 people cannot read well and will need to use assistive technology.</p> <p>We plan on having a learning log, outcome evaluations and session feedback sheets for each person. Record of attendance will be kept and how each person has been able to do their own learning outside of the workshop sessions.</p> <p>Each workshop session will be reviewed and adjusted accordingly to help ensure that people can make the most of the teaching content.</p> <p>Written teaching materials will be put into an easy read format and used throughout the sessions. This can also start to form a file of information that can be revisited both during and after the pilot project has finished.</p> <p>The aim is that the material that is developed and used will also be re-useable with more people both individually and as a group after the project has ended.</p> <p>We plan on involving 3 volunteers with lived experience in the reviewing of each session and will give opportunities for them to regularly feedback into the development of content and the easy read materials.</p> <p>The aim is to set up an IT suite at Camphill Village Trust with the aim it will be used long term and hopefully Adult Education would become involved.</p> <p>The equipment that we will have used, will then be available to be loaned out via FVAF for people want to develop their digital skills in the longer term.</p>

